

RECORD OF PROCEEDINGS

MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING
JANUARY 17, 2019 6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Susan Spradlin called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Susan Spradlin, Trustee, Chair; Scott Miller, Trustee; Steve Combs Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

IN THE READ FILE:

A thank you letter from resident that was in the Trustee Drawer, CSU Land Grant Luncheon, Xenia Chamber Awards Dinner, Farm Bureau, Community Partners Premier Health (January)

FIRE DEPARTMENT:

Chief Fox requested the appointment of Cameron Stegall, PT FF2/Paramedic at \$13.98/hour effective immediately. Mrs. Spradlin asked if the candidates had past all screenings before tonight and Chief Fox stated they had passed everything.

Mrs. Spradlin moved to appoint Cameron Stegall part-time FF2/Paramedic at \$13.98 per hour effective immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-004

Chief Fox requested the appointment of Doug McDaniel, PT FF2/EMTB at \$13.34/hour effective immediately.

Mrs. Spradlin moved to appoint Doug McDaniel part-time FF2/EMTB at \$13.98 per hour effective immediately. Mr. Miller seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-005

Chief Fox requested the acceptance of resignation from Part Time Lt Meghan Creech effectively immediately. He stated the resignation was due to life changes.

Mrs. Spradlin moved to accept the resignation from Part Time Lt Meghan Creech effectively immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-006

Chief Fox requested the acceptance of resignation from POC FF2/Paramedic Daryle Williams effectively immediately. He stated the resignation was due to life changes.

Mrs. Spradlin moved to accept the resignation from POC FF2/Paramedic Daryle Williams effectively immediately. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-007

Deputy Chief Beegle requested a Purchase Order to Fire & Marine to modify two (2) compartments on retrofitting fire engine 51 for \$3,625.00 and explained this was a continuing process for engine 51. There was discussion about Engine 51.

Mr. Miller moved to approve a Purchase Order to Fire and Marine to modify two compartments on retrofitting fire engine 51 for \$3,625 from 2282-230-323-0130. Mrs. Spradlin seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-008

**XENIA TOWNSHIP TRUSTEES
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Deputy Chief Beegle wanted to thank the Township for submitting a nice flower arrangement and fruit basket to his father's funeral. Mrs. Spradlin stated it was their pleasure and expressed condolences for his loss.

FISCAL OFFICER:

Mrs. Seiter presented the bills. Mrs. Spradlin moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-009

Mrs. Seiter presented the bi-weekly payroll. Mrs. Spradlin moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-010

Mrs. Seiter advised there were two sets of minutes to approve.

Mrs. Spradlin moved to approve the minutes from the reorganizational meeting of December 28, 2018. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-011

Mrs. Spradlin moved to approve the minutes from the regular meeting of January 3, 2019. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-012

ADMINISTRATOR:

Mr. Stock reported on the OTA Winter workshops, arraignments, reports, and the February meeting. He stated he had sent everyone the information and explained the app that was available for the Winter Conference.

Mr. Stock advised of the Combined Trustee Zoning Boards meeting agenda for January 29, 2019 and asked if the Trustees wanted any items added to the agenda. There was discussion about topics for the joint meeting.

Mr. Stock gave the Safety Council report and stated the meeting was about crime prevention through environmental design.

Mr. Stock gave the Chamber of Commerce meeting report about multiple classes that would be offered to members, including classes for Microsoft Office Suite.

Mr. Stock advised of the Rumpke savings and change of service for both Fire Stations. There was discussion about how this new service would save the Township money.

Mr. Stock advised the Community Cleanup Days for 2019 would be March 18 through April 1. Mr. Stock advised there would only be four locations this year based on use from the previous year.

Mr. Stock advised Xenia Township would co-host the Greene County Township Association on April 9th at the National Afro-American Museum and Cultural Center and explained the meeting procedures for the evening.

Mr. Stock advised he had a draft of the Hamvention Agreement for 2019. He stated the agreement was the same as last year and asked if the Trustees would approve the agreement. There was brief discussion about past and future events.

Mrs. Spradlin moved to approve the Hamvention Agreement for 2019 as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-013

**XENIA TOWNSHIP TRUSTEES
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Mr. Stock reported on the Closed Cell insulation for Building 1 at 125 Fairground Road. He stated this was one of the things that needed to be done and explained the difference between closed and open cell insulation. He stated the quoted price would still be honored. There was further discussion about the work to be done at 125 Fairground Road.

Mr. Stock advised of the resurvey for part 125 Fairground and it was 90% done at this time. He stated many buildings were on multiple parcels and this would resolve many issues including occupancy.

Mr. Stock advised of the reference checks being completed on top six (6) candidates for the Road Department position. He stated the interviews would start next week.

Mr. Stock stated the winter storm from the past weekend the Road Department put in 115 hours of plowing, used 97 ton of salt, 545 gallons of beet heet, and traveled 1,291 miles. He stated the Road crew was preparing the vehicles for the next snow event.

Mr. Stock requested a Then and Now Purchase Order for Salt to Detroit Salt for \$23,000.00 from 2021-330-420-0000. Mr. Stock also requested a Then and Now Purchase Order to K-Tech for 4,600-gal Beet Heat for \$5,336.00 from 2021-330-420-0000. Mrs. Seiter added for clarification that the need for the Then and Now purchases were due to prior snow events and more coming and there was a time lag between ordering and delivery

Mr. Miller moved to approve the Then and Now Purchase Order for Salt to Detroit Salt for \$23,000.00 from 2021-330-420-0000. Mrs. Spradlin seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-014

Mrs. Spradlin moved to approve the Then and Now Purchase Order to K-Tech for 4,600-gal Beet Heat for \$5,336.00 from 2021-330-420-0000. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – aye, Mrs. Spradlin – aye. Motion **PASSED** by roll call of 3-0.

RESOLUTION NO. 2019-015

TRUSTEE BUSINESS:

Mr. Combs stated he was on Nash Road today and two residents complimented the Road Crew for their work. He stated he wanted to thank Roger Morris, Ronnie Shaw and Jim Pile for a job well done.

UPCOMING MEETING DATES:

- January 17, Trustee meeting
- January 22, Zoning Commission
- January 29, Joint Trustee/Zoning Boards

ADJOURNMENT:

Mrs. Spradlin moved to adjourn at 7:28 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

Susan Spradlin, Chair

Resolution # _____

Attest:

L. Stephen Combs

Sheila J. Seiter, Fiscal Officer
MEH

Scott Miller