

**RECORD OF PROCEEDINGS**

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
JANAURY 3, 2019 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Susan Spradlin called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Scott Miller, Trustee; Steve Combs Trustee, Chair; Susan Spradlin, Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

**IN THE READ FILE:**

Farm Bureau

**FIRE DEPARTMENT:**

Chief Fox stated he had received a resignation from PT FFII/Paramedic Kevin Zehring to be effective Dec 28, 2018. Mrs. Spradlin read the resignation letter.

Mrs. Spradlin moved to accept the resignation of FF/Paramedic Kevin Zehring effective December 28, 2018. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2019-001**

**FISCAL OFFICER:**

Mrs. Seiter advised everyone should have a copy of the monthly reports and it included the year end figures.

Mrs. Seiter presented the payroll. Mrs. Spradlin moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2019-002**

Mrs. Spradlin advised there was one set of minutes to approve and asked if everyone had a chance to look them over. Everyone stated they had looked them over.

Mrs. Spradlin moved to approve the minutes from the regular meeting of December 20, 2018. Mr. Miller seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**RESOLUTION NO. 2019-003**

**UPCOMING MEETING DATES:**

January 17, Trustee meeting  
January 22, Zoning Commission

**ADJOURMENT:**

Mrs. Spradlin moved to adjourn at 6:06 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Miller – aye, Mr. Combs – aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Susan Spradlin, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
L. Stephen Combs

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer  
MEH

\_\_\_\_\_  
Scott Miller