

RECORD OF PROCEEDINGS

**MINUTES OF THE
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING
JANUARY 30, 2020 6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting **RESCHEDULED FROM FEBRUARY 6th** due to Ohio Township Association Conference and advertised on the Xenia Township website within 24 hours of scheduling this meeting.

All participated in the Pledge of Allegiance.

Chair Scott Miller called the Regular Meeting to order at 6:00 p.m. and offered the floor to Road Superintendent Jim Pile.

ROAD DEPARTMENT:

Mr. Pile reported on the Water & Wastewater Advisory Committee meeting he attended the day before. He advised of a number of current events, some of them being: Greene County accounts being down, Greene Building Regulations out of space in current office so future meetings will be at a different location to be determined and increase public education information. He also reported on an asset management program update, plant updates to come, and two new wells. Mr. Pile advised the Source water meetings are to be more regular. The next meeting is April 22. Attendees discussed briefly.

Mr. Pile presented the annual Township Road Mileage Certification for approval. He advised there were no additions or deletions from last year.

Mr. Miller moved to approve the Township Road Mileage for Greene County Engineer for 2020. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller -aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-21**

FIRE DEPARTMENT:

Chief Beegle mentioned the need to purchase foam.

Chief Beegle advised of the resignation of Wesley Hatfield as FF2/PM effective immediately. Chief read Mr. Hatfield's heartfelt letter.

Mr. Miller moved to accept the resignation of Wesley Hatfield as FF2/Paramedic, eligible for rehire, effective immediately and pass on our appreciation. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-22**

Chief Beegle introduced and requested the appointment of Colin Mangan as FF2/EMT at \$ 13.74 per hour effective immediately. Mr. Mangan is a second-generation member as his Grandfather was a member.

Mr. Miller moved to appoint FF2/EMT Colin Mangan part time effective immediately at \$13.74. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-23**

Chief Beegle introduced and requested the appointment of Luke Sorensen as part time FF1/EMT at \$ 13.74 per hour effective immediately. Mr. Sorensen is a student in Cedarville and originally from Connecticut.

Mr. Miller moved to appoint FF1/EMT Luke Sorensen effective immediately at a rate of \$13.74. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-24**

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, JANUARY 30, 2020**

Chief Beegle requested the re-appointment of Preston Holland as FF2/EMT at \$13.74 per hour effective immediately. Chief advised Mr. Holland is returning from February last year due to probation period at his other job and resides in Xenia Township.

Mr. Miller moved to re-appoint FF2/EMT Preston Holland effective immediately at \$13.74. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-25**

FISCAL OFFICER:

Mrs. Seiter presented the bills. Mr. Miller moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin–aye, Mr. Combs–aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0 **RESOLUTION NO. 2020-26**

Mrs. Seiter presented the regular monthly and bi-weekly payroll. Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-27**

Mrs. Seiter advised there were two sets of minutes to approve.

Mr. Miller moved to approve the minutes from the Budget meeting of December 30, 2019 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-28**

Mr. Miller moved to approve the minutes from the regular meeting of January 16, 2020 as presented. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2020-29**

ADMINISTRATOR:

Annexation:

Mr. Stock provided an update on the annexation Amicus Brief due to the Supreme Court February 24. He talked about an attorney from the Ohio Township Association signing off on the balloon on a string. Mr. Miller reported on conversations with the Ohio Farm Bureau and their pursuit.

Road Dept. Vacation Leave:

Mr. Stock provided updated reports and projection figures for consideration of payment of excess vacation leave to the affected full time staff outside of the CBA (Collective Bargaining Agreement/Union) Contract. Mr. Stock recommended a 1.5 earning rate. Mr. Stock reported on his discussions with the Road staff as directed by the Trustees and his reassurance they will not lose any time. He advised they were ok with the two or three year payout. Attendees discussed many different aspects and options in detail including when to pay out, yearend or at anniversary for example. Attendees talked about their understanding of when and how to set the limit. Possible payouts into deferred compensation programs were discussed. It is up to the employee if they want it into such a fund. Mrs. Seiter explained options within the payroll program and requested clarification of what payroll the calculations should be based on and paid out. Trustees left it open based on payroll ending the month before the payout should happen. Attendees clarified this applies to the four road employees and administrator who earn vacation. The final limit amount after the excess is paid out was discussed at a rate or set amount of 240 hours at December 2021 for example. Comments were made showing the preference of the up to three payouts total over two years. Several suggestions were made including paying 1/3 of the excess above 240 at March and December this year and final 1/3 at end of year next year. Mr. Stock will confirm we can set the final limit and not allow further accumulations and payouts. Mr. Combs and Mrs. Seiter explained their knowledge and experiences at the County level for example of this being legal. Mrs. Seiter compared it to how we are currently limiting sick leave and features in the CBA.

Mrs. Spradlin moved to approve Legacy (excess) vacation pay out for fulltime except CBA 240 hour limit remaining, in 3 installments within 3 years, goals of 1st in March 2020, 2nd in December 2020 and 3rd in December 2021, at each goal-the accumulated total at the

**XENIA TOWNSHIP TRUSTEES
REGULAR MEETING, JANUARY 30, 2020**

time minus 240, then pay out 1/3, 1/2, then final. Then, in December 2021 confirm set limit at 240 maximum in UAN from then on. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - Nay. Motion PASSED by roll call of 2-1.

RESOLUTION NO. 2020-30

Final Budget Discussion:

Mr. Stock previewed the proposed 2020 Budget and suggested planning for passage at February 20th meeting. Tabled

Hamvention:

Mr. Stock provided the proposed Hamvention contract. He advised it is the same as last year and of how the funds will be split between our departments. He gave a summary of the events process and that the tent fees are a part of the contract.

Mr. Combs moved to accept the Hamvention 2020 Contract as presented and allow the Township Administrator to sign. Mrs. Spradlin seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion PASSED by roll call of 3-0.

RESOLUTION NO. 2020-31

Xenia Chamber Report:

Mr. Stock provided updates on the new Aldi and the building next to it. February is infection month. He also reported on the annual member awards banquet.

Insurance:

Mr. Stock provided clarification on life insurance coverage numbers. Mrs. Spradlin confirmed her understanding as well.

TRUSTEE BUSINESS:

Greene County Regional Planning Report: Mr. Combs advised the last meeting was short. They discussed creating subdivisions and buildable lots.

Mr. Combs suggested an Annual Township Scholarship. He talked about how to make Xenia Township a better place to live by creating a fund for Xenia Township youth, senior in high school. Trustees could donate pay to fund the program without a lot of expense to the Township. He advised he would donate two months of pay. Others could donate as well. Applications could be submitted, scholastic achievement goals set, etc. Other attendees offered other suggestions including organization through Greene Giving. Tabled for further consideration and discussion at the next meeting.

UPCOMING MEETING DATES:

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|----------------------|---|
| February 5-8 | Ohio Township Association Conference in Columbus |
| February 6, Thursday | Regular Trustee Meeting Rescheduled to Tonight |
| February 11, 6:30 PM | Greene County Township Association @ Beaver Creek Twp |
| February 17, Monday | Office Closed – President’s Day |
| February 20, 6:00 PM | Regular Trustee Meeting (note: time wrong on agenda) |
| February 25, 6:00 PM | Zoning Commission Meeting |

ADJOURNMENT:

Mr. Miller moved to adjourn at 8:04 p.m. Mr. Combs seconded the motion. Roll Call: Mrs. Spradlin – aye, Mr. Combs – aye, Mr. Miller - aye. Motion **PASSED** by roll call of 3-0.

Xenia Township Board of Trustees

Date Approved: _____

Scott Miller, Chair

Resolution # 2020-_____

Attest:

L. Stephen Combs

Sheila J. Seiter, Fiscal Officer
sjs

Susan Spradlin