

## RECORD OF PROCEEDINGS

**MINUTES OF THE  
XENIA TOWNSHIP TRUSTEES:**

**REGULAR MEETING  
JUNE 6, 2019**

**6:00 P.M.**

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting advertised annually and on the Xenia Township website within 24 hours of scheduling this meeting.

Chair Susan Spradlin called the Regular Meeting to order at 6:00 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Susan Spradlin, Chair Trustee; Scott Miller, Trustee; Steve Combs Trustee; Alan Stock, Township Administrator.

All participated in the Pledge of Allegiance.

Administrator Stock shared a plaque he has to present to Retired Chief Dean Fox.

### **FISCAL OFFICER:**

Mrs. Seiter advised she had given everyone copies of the Monthly Financial Reports and balanced bank statement.

Mrs. Seiter presented the bills. Mrs. Spradlin moved to approve the bills as presented. Mr. Combs seconded the motion. Roll Call: Mr. Miller—aye, Mr. Combs—aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 3-0 **RESOLUTION NO. 2019-91**

Mrs. Seiter presented the normal monthly, two bi-weekly payrolls due to the extra week between meetings and first batch of incentive pay for part time fire department employees. Mr. Miller moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 3-0 **RESOLUTION NO. 2019-92**

Mrs. Seiter advised there would be minutes to approve at the next meeting.

Mrs. Spradlin thanked the fire department members who have stepped up and worked the extra hours.

### **FIRE DEPARTMENT:**

Chief Beegle introduced candidate Kelly Weeks and requested her appointment as a part time FFII/EMTB at \$13.34 per hour. Ms. Weeks is a nursing student at Cedarville University and member of Cedarville Fire Department.

Mrs. Spradlin moved to appoint Kelly Weeks as a part time FFII/EMTB at \$13.34 per hour with condition upon passing medical. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 3-0 Chief Beegle advised she had passed the medical. **RESOLUTION NO. 2019-93**

Chief Beegle requested the acceptance of the resignation of John Ostrowske due to military time and other job, effective immediately.

Mrs. Spradlin moved to accept the resignation of John Ostrowske effective immediately. Mr. Miller seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 3-0 **RESOLUTION NO. 2019-94**

Chief Beegle provided a written request and explanation of items for disposal of obsolete equipment. Mrs. Seiter noted she and Chief would get together on removing the items from the current inventory list. Attendees discussed some of the items and the process of selling them on govdeals.com.

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Mr. Miller moved to approve the declaration of obsolete equipment valued under \$2,500 as presented. Mr. Combs seconded the motion. Roll Call: Mr. Miller—aye, Mr. Combs—aye, Mrs. Spradlin-aye. Motion PASSED by roll call of 3-0 **RESOLUTION NO. 2019-95**

Mr. Miller asked Chief Beegle about coverage the night of the tornados in the area. Chief Beegle reported on responses and approximate three and half hours of coverage. Note: a more detailed written report was emailed to all employees.

**ADMINISTRATOR:**

Mr. Stock provided a report on proposed changes to the Street Lighting fixtures, poles and agreement with Miami Valley Lighting. The vendor is offering upgraded LED lighting at adjusted costs. The agreement is for the five year renewal with one rate the first three years and adjusted rates for years four and five. There are new rules requiring meters to be added to any new poles starting January next year. This is a first reading for the Board of Trustees. The topic will be revisited again later with action to be by August in time for the County's September due date for all special assessments.

Mr. Stock reported on two properties with tall weed issues per the agenda.

Mr. Miller moved to declare nuisance by tall weeds: (Joshua Jackson) 1217 Wilberforce-Clifton M36000200270007900 AND (Patricia Nell) 1154 Hook Road M36000200342002600. Attendees confirmed the parcel ID numbers. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2019-96**

Mr. Stock reported on one property with debris issues of a trailer(s), other vehicles, items, etc. in and along the road right-of-way and throughout the property. He further reported on communications with the Sheriff's Office for possible towing of a trailer and the owner for progress in stages.

Mrs. Spradlin moved to declare nuisance by debris: Ronald Rhodes 1059 Jasper Road M36000200301005400. Mr. Combs seconded the motion. Roll Call: Mr. Miller – aye, Mr. Combs – aye. Motion PASSED by roll call of 3-0. **RESOLUTION NO. 2019-97**

Mr. Stock reported on the inspection for One Year Time-of-travel on Water Protection area. He provided a list of affected properties. He advised there were no issues.

Mr. Stock gave the Xenia Chamber Safety Council Report. He and Superintendent Pile attended the trench safety class. OSHA and BWC requirements were highlighted.

Mr. Stock advised item one on his agenda of the Resolution for Diane Adkins and Kettering Network needed to be tabled to allow time to complete it.

**TRUSTEE BUSINESS:**

Mr. Combs advised the Greene County Regional Planning meeting was cancelled.

Mr. Miller reported on the Source Water Protection meeting. He advised it was typical with discussion of one property with higher levels of nitrates. They also discussed public safety, responses and awareness by the local entities employees. This topic was discussed in further detail.

Mr. Combs referenced the purchase order item to Badger Construction on the agenda for 125 Fairgrounds Road and talked about his concern with safety there. He noted they have been toying with the situation a while and it is time to address it. He advised we have the quote from Badger Construction for \$12,000. Mrs. Spradlin asked what that would cover, the area down over the hill to shore it up. Mr. Stock explained to make a mowable slope from the flat area down to the other area that is flat. Mr. Combs noted there was question if it could be made a mowable slope and there are things they can do. He also said it would do away with the crumbling wall. Mr. Stock advised the rebar would stay there and be used as fence in that area. The Township already has a riser for the storm water drain that would be used. The dirt currently piled on the property would be

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used. There is another estimate to engineer and shore up the wall for \$45-\$60,000. Mr. Miller talked about experiences he has had with concrete projects that took more concrete than this project, at a reduced cost. He provided his thoughts on this being a detriment to the future use of the lower level. Mr. Miller stated he does not support this and talked about the use of the money and lack of conclusion of the use of the property. Mr. Combs stated he disagreed with Mr. Miller and this money point blank takes care of the safety and improvement of the property, the wall crumbling and collapsing. The cost of concrete was discussed, plus the addition of rebar, etc. Mr. Miller stated the wall is fixable at a cost and he believes the \$45,000+ is over stated. Mr. Combs noted even if the wall repair would be cut in half, it would still be way more than this and he does not think it would be repaired for \$25,000. Mrs. Spradlin stated she does not believe we have been throwing money away, and that we have been spending it wisely, trying to get occupancy and fixing leaks, etc. She talked about there being no railing to prevent anyone from going over, then it costing us much more. Mrs. Spradlin noted this does not mean this is the final project, we might be helping another project and her thoughts on making it safe. She referenced the previous lists they made for what to do with the property, but nothing has been pursued and they need rehashed Mr. Combs talking about how even though no specific goal is set, it is needed for safety and moving in the right direction. Mr. Miller talked about the safety they are talking about and a high wall and other safety concerns they are not touching. Mr. Combs noted it is a partial remedy and good start. Mrs. Seiter asked if Building Inspection has had any concerns with it or it affecting occupancy. Mr. Combs said occupancy and safety are not the same things. Mr. Stock advised our risk management insurance team has said this is the number one concern with this property, not EPA, and no real issues with the metal lean-to at the bottom, it is a sturdy structure, their issue is with where this was removed. He talked about occupancy and increased folks using it. Mrs. Seiter asked if OSHA would have any concerns. Mr. Miller said with the wall we would be dealing with this contract, it might cover 50-60 feet, and there is a high wall that is 120 feet that what they hope to accomplish is only touching on it. He agreed it is an issue, but it needs looked at much broader. Mr. Combs noted the other area is much more stable, and does not have a crumbling wall. Mr. Miller noted there is still a fall issue. Mr. Stock and Mr. Miller drew on the dry erase board to help explain the areas of concern. Mr. Combs expressed this being a start because nothing else is being done. Mr. Miller talked about other areas of the property. Mr. Combs stated he is not concerned about other use now, safety first. The discussion continued briefly.

Mr. Combs moved to issue the Purchase Order to Badger Construction of \$12,000 from 1000-110-360-0000 for excavation work at 125 Fairground Road, after transfer from Contingencies 1000-930-930-0000 of \$10,000 to help the unsafe slope situation. Mrs. Spradlin seconded the motion. Roll Call: Mr. Combs – aye, Mr. Miller – Nay, Mrs. Spradlin - aye. Motion PASSED by roll call of 2-1  
**RESOLUTION NO. 2019-98**

**ROAD DEPARTMENT:**

Mr. Pile was not in attendance. No report.

**UPCOMING MEETING DATES:**

June 11, 6:30, Greene County Township Association, in Cedarville by County Parks  
June 20, Board of Trustee Meeting  
June 25, Zoning Commission

**ADJOURNMENT:**

Mrs. Spradlin moved to adjourn at 7:19 p.m. Mr. Combs seconded the motion. Roll Call: Mr. Miller –aye, Mr. Combs –aye, Mrs. Spradlin -aye. Motion **PASSED** by roll call of 3-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Susan Spradlin, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
L. Stephen Combs

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer

\_\_\_\_\_  
Scott Miller