

## RECORD OF PROCEEDINGS

### MINUTES OF THE XENIA TOWNSHIP TRUSTEES:

REGULAR MEETING  
JULY 8, 2019

6:00 P.M.

NOTE: These minutes are a summary of the discussion and are not a word for word account of the discussions. The proceedings were electronically recorded. The meeting was held at the Xenia Township Office, 8 Brush Row Road, Xenia, Ohio. This was a Regular Trustee Meeting rescheduled from July 4, 2019 due to the Holiday and advertised on the Xenia Township website starting in early June.

Chair Susan Spradlin called the Regular Meeting to order at 5:30 p.m.

ROLL CALL: Sheila Seiter, Fiscal Officer; Susan Spradlin, Trustee Chair; Steve Combs Trustee; Alan Stock, Township Administrator. Chair Spradlin advised Trustee Miller will not be with us tonight.

Mrs. Spradlin moved to enter into Executive Session at 5:32 p.m. for R.C. 121.22 (G) (4) Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment. Mr. Combs seconded the motion. Those included were the three elected officials in attendance and the Administrator.

Mrs. Spradlin advised they exited Executive Session at 6:07 p.m. and resumed the regular meeting.

**All participated in the Pledge of Allegiance.**

#### **FISCAL OFFICER:**

Mrs. Seiter advised she would have everyone copies of the Monthly Financial Reports to them after the meeting, she was working on budget and didn't get them printed and copied yet. Trustees advised that would be fine.

Mrs. Seiter presented the bills. Attendees discussed an invoice for warranty repair work from Vogelpohl. Mrs. Seiter will confirm if it truly needs paid from Fire Chief Beegle. It will not be included with tonight's bill approvals. Mrs. Spradlin moved to approve the bills. Mr. Combs seconded the motion. Roll Call: Mr. Combs—aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 2-0  
**RESOLUTION NO. 2019-104**

Mrs. Seiter presented the bi-weekly and two monthly payrolls. Mrs. Spradlin moved to approve the payroll as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 2-0.

**RESOLUTION NO. 2019-105**

Mrs. Seiter advised there was three sets of minutes for approval.

Mrs. Spradlin moved to approve the minutes from the regular meeting of May 16, 2019 as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 2-0.  
**RESOLUTION NO. 2019-106**

Mrs. Spradlin moved to approve the minutes from the regular meeting of June 6, 2019 as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 2-0.  
**RESOLUTION NO. 2019-107**

Mrs. Spradlin moved to approve the minutes from the regular meeting of June 20, 2019 as presented. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion PASSED by roll call of 2-0.  
**RESOLUTION NO. 2019-108**

#### **ADMINISTRATOR:**

Mr. Stock briefly explained the need for a resolution appointing him as the sole contract negotiator for the Collective Bargaining Agreement per Section 1.2 with the Union.

Mrs. Spradlin moved to approve Collective Bargaining Agreement Section 1.2 with Local 5063 with Township Administrator Alan Stock as the sole contract negotiator. Mr. Combs

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seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion **PASSED** by roll call of 2-0. **RESOLUTION NO. 2019-109**

Mr. Stock briefly explained the need to set the negotiation team.

Mrs. Spradlin moved to approve the Collective Bargaining Agreement negotiation team to consist of Alan Stock, Trish Gustafson, Greg Beegle and perhaps a designated person from the Greene County Prosecutor's Office. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2019-110**

Mr. Stock requested approval of a Shared Services Agreement with Beaver Creek Township for Human Resource help with the Collective Bargaining Agreement.

Mrs. Spradlin moved to accept the Shared Services Agreement with Beaver Creek Township for Human Resource help with the Collective Bargaining Agreement. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2019-111**

Mr. Stock requested a purchase order to Beaver Creek Township to cover the cost of the Shared Services Agreement.

Mrs. Spradlin moved to approve a purchase order to Beaver Creek Township not to exceed \$3,000 from 1000-110-319-0000 for Human Resource services. Mr. Combs seconded the motion. Roll Call: Mr. Combs–aye, Mrs. Spradlin-aye. Motion **PASSED** by roll call of 2-0.

**RESOLUTION NO. 2019-112**

Mr. Stock reported on the Safety Council meeting since Chief Beegle was absent tonight. He advised it was on Fire Safety and our Hannah Conley attended on our behalf.

**2020 Tax Budget Report:** Mr. Stock advised the legal notice for the hearing is on the website and in the paper. He briefly explained the process for the planning tool and several aspects specific to this year. Mrs. Seiter confirm some of the items she was working on for the UAN form that will be submitted to the County Budget Commission by July 20<sup>th</sup>. She advised the Board would receive the current draft within 24 hours and to let her or Mr. Stock know of any questions, or changes before the Monday hearing if possible. Trustees asked a few questions. Attendees discussed briefly.

**TRUSTEE BUSINESS:**

Mr. Combs reported on the Greene County Regional Planning Committee meeting. He advised it was short regarding one new plat section in Beaver Creek Township.

**UPCOMING MEETING DATES:**

- July 9, Greene County Township Association Meeting in Cedarville
- July 15, 8:30 am, For the 2020 Tax Budget, Hearing
- July 18, 6:00 pm Regular Board of Trustees Meeting
- July 23, 6:00 pm Zoning Commission

**ADJOURNMENT:**

Mrs. Spradlin moved to adjourn at 6:29 p.m. Mr. Combs seconded the motion. Roll Call: Mr. Combs – aye, Mrs. Spradlin - aye. Motion **PASSED** by roll call of 2-0.

**Xenia Township Board of Trustees**

Date Approved: \_\_\_\_\_

\_\_\_\_\_  
Susan Spradlin, Chair

Resolution # \_\_\_\_\_

Attest:

\_\_\_\_\_  
L. Stephen Combs

\_\_\_\_\_  
Sheila J. Seiter, Fiscal Officer

\_\_\_\_\_  
Scott Miller