	Month 1	Month 2	Month 3	Month 4	Month 5	Month 6	Month 7	Month 8	Month 9	Month 10	Month 11	Month 12	Month 13	Month 14	Month 15	Month 16
Step 1 - Mobilization																
Administrative actions	•	•														
Step 2 - Existing Conditions Assessment																
Data collection and analysis	•	•														
Prepare Step 2 summary document		•	•													
Step 3 - Input Gathering																
Steering committee kickoff #1 - meeting design, prepare materials, and host meeting			•	•												
Initiate outreach plan				•	•											
Data collection and analysis				•	•	•										
Public meetings (assumes 3) - meeting design, prepare materials, advertising, and							•									
Review Input and Prepare Step 3 summary document							•	•								1
Step 4 - Shaping the Vision																
Steering committee workshop #2 - meeting design, prepare materials, and host meeting								•	•							
Public open house - meeting design, prepare materials, advertising, and host meeting									•	•						1
Goal and Action Step Drafting										•	•	•				
Steering committee workshop #3 - meeting design, prepare materials, and host meeting												•	•			
Prepare Step 4 summary document												•	•			
Step 5 - Prepare the Vision																
Develop project deliverables (Draft Plan)													•	•	•	
Steering committee meeting #4- meeting design, prepare materials, and host meeting														•	•	
Step 6 - Wrap Up																
Project open house - meeting design, prepare materials,	advert	ising,	and ho	st me	eting											•
Next steps																•