

**XENIA TOWNSHIP ZONING COMMISSION**

**MEETING**

January 24, 2017

**THESE MINUTES ARE A SUMMARY OF THE EVENTS OF THE MEETING AND ARE NOT A WORD FOR WORD ACCOUNT OF THE DISCUSSIONS WHICH TOOK PLACE.**

The Xenia Township Zoning Commission held a meeting on January 24, 2017 at 6:08 p.m. at the Xenia Township Trustees Office, 8 Brush Row Road, Xenia, OH, 45385 with the following members present:

Attendees: Jeffrey Zweber, Alan King, Kent Harbison, Virgil Ferguson, and Alan Stock, Zoning Inspector/Clerk.

Chair Jeffrey Zweber called the meeting to order at 6:08 p.m.

Mr. Zweber stated that there are four sets of minutes and there is a draft set of procedures to adopt for the 2017 sessions.

Mr. Zweber stated that they needed to elect a Chair and Vice Chair. Mr. King asked if Mr. Zweber wanted to continue as Chair. Mr. Zweber stated that he would. Mr. King moved to nominate Jeffrey Zweber as Chair for 2017. Mr. Ferguson seconded the motion. Mr. Harbison moved to close nominations, and Mr. Ferguson seconded. All voted aye to both.

Mr. Zweber asked about the Vice Chair position. Mr. King nominated Mr. Ferguson for Vice Chair. Mr. Zweber seconded the motion. Mr. King moved to close nominations, Mr. Ferguson seconded the motion. All voted aye.

Mr. Zweber stated that there was a need to adopt procedures. Mr. Stock advised that he has been checking with Robert's Rules of Order when a question of procedure has come up in previous meetings. There was discussion about the Robert's Rule of Order. Mr. Stock advised that these were the Rules of Order used by the Trustees and he could get a book for the Zoning Commission to review and have on hand. The Commission agreed this would be helpful. There was discussion about quorum, voting and other rules. There was discussion about how to change a motion that has been put on the floor, because there will be no amending a motion. Mr. Harbison clarified that there would be discussion so that the motion would be worded in the best way before it is actually put on the floor. Mr. Zweber asked if they wanted to adopt the Rules or did they want to get information and do a motion next month. Mr. Zweber moved to adopt the Xenia Township Zoning procedures including the changes presented for the 2017 session. Mr. Ferguson seconded the motion. All voted aye.

Mr. Zweber advised that there are multiple sets of minutes that need reviewed and approved. Mr. Zweber advised there were some corrections that he would like to have done. Mr. Zweber moved to approve the September 27, 2016 minutes as amended. All voted aye.

Mr. Zweber asked about the November 15 minutes and if any corrections were needed, and there were none. Mr. Zweber moved to approve the November 15, 2016 minutes as presented. All voted aye.

Mr. Zweber then asked about the December 20, 2016 minutes and asked if anyone found any corrections that need to be made. There was discussion about the minutes. Mr. Zweber moved to approve the December 20, 2016 as amended. All voted aye.

Mr. Zweber asked about the Public Hearing minutes from December 20, 2016 and if any corrections needed to be done. There was discussion about what corrections the Commission wanted done. Mr. Zweber moved to approve the minutes from the December 20, 2016 public hearing as amended. All voted aye.

Mr. Zweber asked about the next topic regarding the joint meeting with the Trustees. The main topic for discussion would be medical marijuana. There was discussion about the joint meeting. Mr. Stock advised that he was going to send out the information to them regarding the topic. He stated that two members of the Board of Zoning Appeals are also planning to attend the joint meeting. There was a brief discussion about medical marijuana in other states.

Mr. Zweber advised that the Trustees would be holding a public hearing on Towers and Exceptions to Building Heights on February 2, 2017. Mr. Stock explained the Trustees were now only conducting one meeting instead of two meetings on the first and third Thursdays. The Trustee meeting starts at 6 p.m. and they can suspend that meeting, if needed, to hold the public hearing at 7:30 p.m.

Mr. Stock asked what topics the Commission would like as priorities. Mr. Zweber stated that marijuana is currently on the agenda. Depending on the discussion with the Trustees, that could steer the commission in a certain direction. There was discussion about the Land Use Plan and how to tackle that topic. Mr. Stock advised that he would check with Dan O'Callahan and see if he would come in and address the commission about the Land Use Plan. It was also suggested that Ken LeBlanc from Regional Planning and discuss something like Planning 101.

Mr. King moved to adjourn, Mr. Ferguson seconded the motion. All voted aye. Meeting adjourned at 7:30 p.m.

ATTEST:

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Alan D. Stock, Zoning Clerk